



**Site Administrator Recommendation**

Teacher: \_\_\_\_\_

Site: \_\_\_\_\_ Assignment: \_\_\_\_\_

Which school years have you supervise the candidate? \_\_\_\_\_

**Directions to the Site Administrator:**

An Early Completion Option for the Hart Induction Program allows eligible *exceptional* individuals to complete all of the professional teacher induction requirements in fourteen months instead of the full two-year program. To be eligible, exceptional candidates must hold a multiple or single subject credential, have a current teaching assignment, have a minimum of two years successful teaching experience as the teacher of record, provide satisfactory performance evaluations and have this recommendation from a current administrator verifying successful implementation of California Standard for the Teaching Profession 2 (CSTP2).

Please circle “yes” “no” or “not observed” for each element of the (CSTP2).

Five or six “yes” markings is considered “successful implementation.”

**CREATING AND MAINTAINING EFFECTIVE ENVIRONMENTS FOR STUDENT LEARNING**

**2.1** Creating a physical environment that engages all students. YES NO Not Observed

Examples:

Physical environment ensures safety and accessibility.

Most students work well individually or together.

**2.2** Establishing a climate that promotes fairness and respect. YES NO Not Observed

Examples:

Fairness, respect, and caring is maintained by the teacher.

Students are encouraged to take risks and be creative.

Teacher response to inappropriate behavior is fair/equitable.

**2.3** Promoting social development and group responsibility. YES NO Not Observed

Examples:

Students respect each other’s differences working independently and collaboratively.

Students take responsibility for themselves and their peers.

**2.4** Establishing and maintaining standards for student behavior. YES NO Not Observed

Examples:

Standards for behavior are established.

Standards are clear to all students and are maintained by the teacher.

The teacher’s response to student behavior is appropriate to the situation.

**2.5** Planning and implementing classroom procedures and routines that support student learning. YES NO Not Observed

Examples:

Procedures and routines work smoothly.

Little loss of instructional time during lesson.

**2.6** Using instructional time effectively YES NO Not Observed

Examples:

Smooth transitions.

Most students finish task in allotted time.

**Administrator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

